

**BY ORDER OF THE COMMANDER  
AIR FORCE MATERIEL COMMAND**



**AFMC POLICY DIRECTIVE 38-1**

**18 MAY 2000**

***Manpower and Organization***

***MISSION DIRECTIVES***

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**NOTICE:** This publication is available digitally on the HQ AFMC WWW site at: <https://www.afmc-mil.wpafb.af.mil/pdl/pubs.htm>

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OPR: HQ AFMC/XPMO (Mr. Bill McLean)

Certified by: HQ AFMC/XPM  
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Pages: 3

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This directive delegates authority to and requires AFMC centers to issue mission directives for named and numbered units subordinate to their center. It requires center manpower and organization offices/divisions (MO/XPM) to develop and maintain center mission directives and mission/functional statements in the Manpower Data System (MDS). It does not apply to the Air National Guard or US Air Force Reserve units and members.

1. HQ AFMC/XPM will issue a brief AFMC mission directive (AFMCMD) for each unit that is directly assigned to AFMC (field operating agencies (FOA) centers, Air Force Research Laboratory (AFRL), and USAF Museum (USAFM)). AFMC centers are delegated authority to issue mission directives for their subordinate units. For centers (includes AFRL and USAFM) that do not have subordinate units, a center-level mission directive is not required.
2. Each center manpower and organization office (MO/XPM), in coordination with the center functional office of primary responsibility (OPR), is required to issue a center mission directive that will contain a brief mission statement for the center's subordinate units. Each center will review and update their mission directive(s) annually (on the anniversary date of the directive) or as required.
3. The HQ AFMC Chief, Manpower and Organization (XPM) and center commanders approve mission directives issued by their organizations.
4. The center MO or XPM is required to create an MDS Organizational Statement Project which will include mission/functional statements for all center organizations, down through branch/flight level, or lower if required. To ensure the mission/functional statements are kept current, the MO or XPM should update the project each time the organization changes. SA-ALC and SM-ALC are exempt from this requirement.

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**5. Mission Directive Numbering** . Use the numbers in Attachment 1. These numbers derive from AFMD Number 4, which HQ USAF has assigned to AFMC (see AFI 10-101).

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Deputy Director of Plans and Programs

**Attachment 1****HQ AFMC, AFMC FOA, AND AFMC DRU MISSION DIRECTIVE NUMBER ASSIGNMENT**

Name (and acronym) of HQ AFMC, HQ AFMC FOAs and DRUs	AFMCMD &DRU MD Number
Headquarters Air Force Materiel Command (HQ AFMC)	401
HQ AFMC Field Operating Agencies (FOA)	402
Air Armament Center (AAC)	403
Air Force Flight Test Center (AFFTC)	404
Arnold Engineering Development Center (AEDC)	405*
Oklahoma City Air Logistics Center (OC-ALC)	406
Ogden Air Logistics Center (OO-ALC)	407
San Antonio Air Logistics Center (SA-ALC)	408
Sacramento Air Logistics Center (SM-ALC)	409
Warner Robins Air Logistics Center (WR-ALC)	410
Aeronautical Systems Center (ASC)	411
Electronic Systems Center (ESC)	412
Space and Missile Systems Center (SMC)	414
Aerospace Maintenance & Regeneration Center (AMARC)	415*
Air Force Security Assistance Center (AFSAC)	416*
United States Air Force Museum (USAFM)	417*
Air Force Research Laboratory (AFRL)	420*

*\*DRU MD not required – no subordinate units*